McMaster University | Family Medicine
David Braley Primary Care Research Collaborative

**McMaster Family Health Team Research Request**

The McMaster Family Health Team (MFHT) is committed to supporting high-quality, practice-informed research that advances primary care and improves outcomes for patients, providers, learners, and communities.

Any research project that involves MFHT patients, clinicians, staff, residents, learners, or the use of MFHT electronic medical record (EMR) data must be reviewed and approved before the project proceeds. The MFHT Research Request Form helps assess the relevance, feasibility, resource requirements, and potential impact of proposed research activities within our clinics.

**Who should complete this request?**
Researchers should complete this form if their project involves:

- Recruitment of MFHT patients, clinicians, staff, or learners including poster display or flyer distribution
- Access to or use of MFHT EMR data or database queries
- Research activities occurring within MFHT clinical sites
- Any level of clinic, provider, or staff involvement in research activities

**Why is this review required?**
The review process helps ensure that:

- Proposed studies are feasible within busy clinical environments.
- Patient, staff, and provider burden is minimized.
- Appropriate resources, space, and support are available.
- Research activities comply with organizational and ethical requirements.

**Before you submit**
Researchers are encouraged to engage with MFHT leadership early, particularly for studies requiring active practice involvement, such as provider-facilitated recruitment, staff participation, or chart reviews. Early consultation can help refine study design and improve feasibility.

Please note:

- The MFHT Research Request Form must be submitted before submitting a Hamilton Integrated Research Ethics Board (HiREB) application.
- Projects involving family medicine residents require an additional Research in Residency review process.
- Review and approval may take approximately 4 to 6 weeks.

**Submission**
Contact Clinic Research Coordination, Neha Arora at narora@mcmaster.ca for a copy of the form. The Principal Investigator will be notified once a decision has been made.